

# COVID-19 SAFETY PLAN

Toukley RSL Bowling Club

Venue	The Ary, Toukley
Club Facility Location	Holmes Avenue Toukley
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## INTRODUCTION

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching plan for the implementation and management of procedures by Toukley RSL Bowling Club (TRSLBC) to support The Ary, Toukley and its members and participants in the staged resumption of community sport and club activities.

The arrangements set out in this Plan are intended to prevent the transmission of COVID-19 among members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community. The Plan provides the framework to govern the general operation of the TRSLBC, any facilities it controls, the playing/training behaviour of all members and participants and the monitoring and reporting of the health of attendees at The Ary, Toukley facilities.

This Plan includes, but is not limited to, the conduct of:

- a) staged training and competition activities (Lawn Bowls operations); and
- b) facility management and supporting operations (Facility operations).

The Plan is always subject to all regulations, guidelines and directions of government and public health authorities.

## KEY PRINCIPLES

This Plan is based on, and accepts, the AIS [Framework for Rebooting Sport in a COVID-19 Environment](#) (**AIS Framework**) and the [National Principles for the Resumption of Sport and Recreation Activities](#) (**National Principles**). It also complies with the [NSW Government Public Health Order](#)

The Plan also accepts as key principles that:

- The health and safety of members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community is our number one priority
- Members, participants, coaches, officials, administrators/volunteers, families and the broader community need to be engaged and briefed on TRSLBC's return to Bowls plans
- Facilities are assessed and appropriate plans are developed to accommodate upgraded hygiene protocols, physical distancing and other measures to mitigate the risk of transmission of COVID-19
- Organised play cannot resume until the arrangements for Lawn Bowls operations and Facility operations are finalised and approved, if necessary; and
- At every stage of the return to Bowls process TRSLBC must consider and apply all applicable local restrictions and regulations. TRSLBC needs to be prepared for any localised outbreak at your facilities, within your competitions or in the local community.

## RESPONSIBILITIES UNDER THIS PLAN

The Ary, Toukley is responsible for approving the Plan and authorising any return to play.

TRSLBC is responsible for the effective management and implementation of the return to Lawn Bowls activities and operations outlined in this Plan.

TRSLBC expects all members, participants, coaches, officials, administrative staff and volunteers to:

- Comply with the health directions of government and public health authorities as issued from time to time
- Understand and act in accordance with this Plan as amended from time to time
- Comply with any testing and precautionary measures implemented by The Ary, Toukley and TRSLBC
- Act with honesty and integrity regarding the state of their personal health and any potential symptoms; and
- Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms.

APPENDIX: OUTLINE OF RETURN TO LAWN BOWLS ARRANGEMENTS

Area	Plan Requirements (for activities under NSW Government Public Health Order)	
Approvals	<p>TRSLBC must obtain the following approvals to allow a return to organised matches</p> <ul style="list-style-type: none"> <li>• NSW Government guidelines and Public Health Order permits a return to Community Sport Competitions/organised matches.</li> <li>• The Ary Toukley</li> <li>• Bowls NSW approval to return to competition/organised matches.</li> <li>• The Ary Toukley Board has approved return to organised matches for TRSLBC .</li> </ul>	
Association/Club responsibilities	<p>TRSLBC will oversee:</p> <ul style="list-style-type: none"> <li>• Provision and conduct of hygiene protocols for lawn bowls as per the Plan.</li> <li>• <del>✦ The capture of a record of attendance at all training and club activities and maintaining an up to date log of attendance.</del></li> <li>• Coordination of bowling green operations.</li> <li>• Operation of the bowls club facilities in support of the lawn bowls activity in accordance with this Plan.</li> </ul>	✦ Chg V5
Volunteers	<p>TRSLBC, supported by The Ary, Toukley, will:</p> <ul style="list-style-type: none"> <li>• Ensure, as far as reasonably practicable, our bowling facilities and activities are COVID-19 safe. We will provide resources to educate volunteers on safe work practices. Facilitate COVID-19 education for volunteers in community sport on COVID-19 transmission control, see, e.g. <a href="https://www.safework.nsw.gov.au/resource-library/COVID-19-Coronavirus/pandemic-plan-advice">https://www.safework.nsw.gov.au/resource-library/COVID-19-Coronavirus/pandemic-plan-advice</a>).</li> <li>• Ensure, as far as reasonably practicable, volunteers need to stay home when sick or when caring for a sick family member.</li> <li>• <i>§ Volunteers will be required to hold a current Australian Government Department of Health Certificate of Acknowledgement of Completion of eLearning in Infection Control Training - Covid19. Which has been lodged with both The Ary and Toukley RSL Bowling Club before they can take up duties as Co-ordinators.</i></li> </ul>	§ Chg V3
Facility access	<ul style="list-style-type: none"> <li>• Access to TRSLBC facilities will be determined by the Ary, Toukley.</li> <li>• The Ary Toukley will screen all members, participants, coaches, officials &amp; spectators on entering our host venue in accordance with the venue policies.</li> <li>• Bowling members of TRSLBC may access the bowling facilities. From <del>✦7 Dec</del> with the maximum number of persons not to exceed one person per <del>✦2sq</del> metres. <i>§ The maximum number of players, officials, staff and spectators on the bowling area may not exceed 100 persons in total and will be always limited by current social distancing requirements.</i></li> </ul>	<p>§ Chg V3 ✦ Chg V5</p>

	<ul style="list-style-type: none"> <li>• <del>† TRSLBC § is required to maintain its own attendance register for all lawn bowls participants, coaches and officials.</del></li> </ul>	
Physical distancing	<ul style="list-style-type: none"> <li>• <b>On-green protocols to maintain a distance of at least 1.5 metres Include:</b> <ul style="list-style-type: none"> <li>○ All participants, players, officials, staff &amp; spectators must ensure they maintain <u>social distancing of 1.5 metres.</u></li> <li>○ <del>† Use of an extra rink's spacing will be mandatory for Fours games § and Triples games.</del></li> <li>○ Pairs games will be drawn in preference to Fours games where rink space is available.</li> <li>○ <del>† Inactive participants must remain seated until required on the green. Ø Bowlers may stand between bowls providing they are participating in the actual game.</del></li> <li>○ <b>† Bowlers may stand provided that they remain outdoors.</b></li> <li>○ In Fours games, participants can stand on <del>† any the</del> unused rink space next to the rink they are playing on providing they do not distract the bowler on the mat <b>§ and still observe the 1.5m distancing requirements.</b></li> <li>○ Bowls bags should be placed under seats so as to not impede movement or physical distancing of participants.</li> <li>○ All players must vacate the greens immediately on completion of play. No socialising discussions permitted whilst on the greens.</li> <li>○ Numbers in the Locker Room should not exceed <del>† 13</del> at any time. <b>§ Numbers in the Bowls Office must not exceed <del>† 7</del> persons at any time.</b></li> </ul> </li> </ul>	<p><b>† Chg V5</b> <b>Ø Chg V4</b></p> <p><b>§ Chg V3</b></p>
	<p><b>Participants that do not comply with this social distancing requirements may be asked to leave the greens by the Co-ordinator and could face disciplinary action</b></p>	
Hygiene	<ul style="list-style-type: none"> <li>• Players are required to ensure that their bowls are sanitised. No sanitisation procedure is to be carried out on grassed areas.</li> <li>• Participants are to ensure any sanitisation of equipment is to occur on the club house side of the yellow line.</li> <li>• Sanitisation stations will be available <b>§ on the greens.</b></li> <li>• Participants are required to sanitise their hands before entering and upon leaving the greens for any reason.</li> <li>• Shared use of personal equipment is not allowed, this includes “lifters”. Players using lifters must keep them with themselves at all times.</li> <li>• The common practise of passing one’s opponent their bowl is not permitted.</li> <li>• The use of chalk sticks to mark “Touchers” is not permitted alternatively chalk sprays or non-permanent markers must be used.</li> <li>• The removal of “dead” bowls from the green should be performed using a lifter or other hand protection.</li> <li>• Handling of the mat and jack should be minimised and persons who do handle them should use the sanitisation stations regularly.</li> <li>• No use of the communal water fountain is allowed. Participants requiring frequent hydration are urged to bring their own water bottles. Cooled water is available from the bar.</li> <li>• There is to be no <b>§ smoking</b> or consumption of food <b>Ø</b> or drinks on the greens or surrounds. <b>§ This is only allowed on the club house side of the yellow line.</b></li> <li>• Participants wishing to consume food <b>† or drinks may remain standing at the tables and chairs provided by The Ary Toukley provided that they</b></li> </ul>	<p><b>§ Chg V3</b></p> <p><b>Ø Chg V4</b> <b>† Chg V5</b></p>

	<p><b>remain outdoors.</b></p> <ul style="list-style-type: none"> <li>• <del>Ø Drinks can now be taken onto the green's surrounds and kept in holders provided. Bowlers may drink on the green's surrounds . <del>† providing they are seated.</del></del></li> <li>• Sanitisation equipment will be provided by TRSLBC</li> <li>• A § trained member of the bowls committee will act as co-ordinator and greens marshal to monitor participant's compliance with this safety plan.</li> <li>• § The Jack &amp; Mats Box must be kept locked at all times and equipment must never be returned to the box without first being sanitised.</li> <li>• <del>† § A Co-ordinator must oversee the completion of the attendance register, § both in the Jack &amp; Mats Box and upon payment of green fees.</del></li> <li>• Co-Ordinators are required to wear disposable gloves when handling money.</li> <li>• Upon cessation of play a Co-Ordinator will sanitise all equipment used and lock it away in secured cabinets.</li> <li>• § BBQ facilities can only be operated by COVID trained personnel, who at all times will wear gloves and masks. Food will be delivered in disposable plastic boxes to players who must be seated in the designated eating area. Tables and chairs are to be cleaned by a Co-ordinator immediately upon being vacated.</li> </ul>	<p>† Chg V5 Ø Chg V4 § Chg V3</p>
	<p><b>Participants that do not comply with these hygiene requirements may be asked to leave the greens by the Co-ordinator and could face disciplinary action</b></p>	
<p>Bowls Program</p>	<ul style="list-style-type: none"> <li>• Greens will be available, weather permitting, on the following days &amp; times:             <ul style="list-style-type: none"> <li>○ For Wednesday / Saturday / Sundays 10:30 am onwards</li> <li>○ Special days as posted on the Notice Boards.</li> </ul> </li> <li>• Casual roll-ups cannot be played without a COVID Co-ordinator being present.</li> <li>• Normal green fees of \$10 per session will apply to each participant for all games, except championships § and roll ups.</li> <li>• Bookings to made by placing the participant's name on the nominations sheet at the Bowls Club. (<del>§ together with their phone number</del>)</li> <li>• List of approved Co-ordinators and their contact details will be on the TRSLBC Notice Board.</li> <li>• <del>† Attendance register will be maintained for all members, participants, coaches, officials utilising the greens and must contain name, phone number, arrival and departure times. Register will be retained for 28 days as required by the Health Dept.</del></li> </ul>	<p>§ Chg V3 † Chg V5</p>
<p>Management of unwell participants</p>	<ul style="list-style-type: none"> <li>• Any participant considered to be unwell will be managed in accordance with the policies and procedures of The Ary Toukley</li> </ul>	
<p>Communications</p>	<ul style="list-style-type: none"> <li>• This Plan is to be available to all TRSLBC committee members. They will be required to read and acknowledge they have received the Plan and understand its contents.</li> <li>• The Plan will be posted on the TRSLBC notice board. Members will be encouraged to read and familiarise themselves with the content prior to participating.</li> <li>• A copy of the Plan will be made available to members on request.</li> </ul>	

END OF PLAN